

Questions/Answers regarding AE-2017-001 Online Arkansas Adult Education Management Information System

Section 1.9 B requires that for each question submitted, vendor should reference the specific solicitation item number to which the question refers.

Questions submitted by Christina Miller, Business Development Manager, Seven Outsource

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

Yes, since the RFP didn't restrict it, then anyone can apply.

2. Whether we need to come over there for meetings?

Yes, vendors would need to come over for meetings.

3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

The vendor must be a U.S-based business, but the activities it provide (i.e. tech support) may be based outside of the U.S.

4. Can we submit the proposals via email?

Yes.

Questions Submitted by David Miller, CEO, LiteracyPro Systems, In:

- The "Official Bid Price sheet" is attached separately as an Excel document. We don't see it. Can this be found in another location?
<http://aalrc.org/adminteachers/index.html>
- Other documents such as the "Proposal Signature page," "Agreement & Compliance Pages", "EO98-04 Disclosure Form", and the "Voluntary Product Accessibility Template" are referenced in the RFP . We don't see it. Can this be found in another location?
Proposal Signature Page: included in the Technical Proposal Packet
<http://aalrc.org/adminteachers/index.html>
Agreement & Compliance Pages: included in the Technical Proposal Packet
<http://aalrc.org/adminteachers/index.html>
Disclosure Form:
<http://www.dfa.arkansas.gov/offices/procurement/Documents/contgrantform.pdf>
VPAT
<https://www.state.gov/m/irm/impact/126343.htm>
- Both mandatory and non-mandatory requirements are listed, but we find only the mandatory ones. Will you kindly please let us know where the non-mandatory requirements be found?
Any items not containing must/shall are non-mandatory. For example **Section 1.8- Item I. Vendors may submit multiple proposals-** is considered non-mandatory.

- The RFP references an "Information for Evaluation section included in the Technical Proposal Packet", but there are no such sections labelled either "Information for Evaluation" or "Technical Proposal Packet" contained in the RFP. Can this be found in another location?
Information for Evaluation Section: see section 3.1 C. and in the included in the Technical Proposal Packet at <http://aalrc.org/adminteachers/index.html>
Technical Proposal Packet:
<http://aalrc.org/adminteachers/index.html>
- "Section 2 Minimum Requirements" lists all the mandatory requirements for the system. It states: "Do not provide responses to items in this section unless specifically and expressly required." There is no specific request for a response to any of the mandatory requirements. Is it fair to assume that the proposer should not provide any response to any of the requirements?

It is not necessary to answer any questions from Section 2. The "Minimum Requirements" is to inform applicants of what we will minimally require of a database management system. How the applicant addresses/explains the database management system and how it fits the minimum requirements is up to the individual applicant.