Arkansas Adult Education Advisory Council

March 17 & 18, 2016

National Park Community College

101 College Drive

Hot Springs, AR 71913

**Day One**

**Called to Order**

Chairman Steve Clayton called the meeting of the Arkansas Adult Education Advisory Council to order at 12:47 pm. Thanks to Bill Ritter for allowing us to use facilities. Welcome and introduction of members and guests.

***Welcome*** from Bill Ritter, Director, National Park Community College Adult Education.

**Attendees**

*Members* present: Steve Clayton, Debbie Faubus-Kendrick, Gary Udouj, Nancy Whitmire, Bill Ritter, Ben Aldama, Marsha Taylor, Dorissa Kaufman, Debbie Shelton, Richard Seymour, Dr. Trenia Miles, Nancy Leonhardt, and Kathryn Rasure

*State Staff* present: Dr. Charissa Childers, Bridgett Bullard and Janice Hanlon.

*Guests* present: Yvonne Daugherty, Brenda Keisler and Monica Wells.

Steve turned the meeting over to Dr. Trenia Miles.

**Topics for discussion:**

*Professional Development suggestions*-What do we need? WIOA overview; regional meetings with teachers to explain WIOA (rules and regulations); career pathways regulations; how will the role of the teacher change; possibly regional trainings and collaboration with WIOA partners with training. There are plans for additional AERIS trainings and possible webinars.

*Digital literacy*- How are centers getting the teachers their training? Need more trainings/webinars for teachers; sharing of best practices. Students need basic computer skills.

*CCR standards in the curriculum (needed trainings?)* on the AALRC website; curriculum alignment with College and Career Readiness

*Year round services*-this is being done at some sites; need to offer services year round in order to be available for other agencies; regional communicators need to send message that centers need to be looking at year round services.

*E & T SNAP Vision with Adult Education* (Nancy Whitmire) handed out letter from Donna Dumond; understanding that funds would 50/50; when that is decided we will be informed on process. Matching will come from state level not local level. Thirteen counties have been designated for reimbursement for clients on the program. DWS maybe overseeing this program instead of DHS. All 75 counties will be phased in by the end of the year.

*Implementation of WIOA*- local representatives could provide the state with local information to be distributed to local centers; seems to still be a lot of confusion on how WIOA is going to affect centers on a local level. Another WIOA meeting with all the partners will be May 23 and 24.

*Walk-ins* (Ben Aldama) must have 12 hours before credit is given to the adult education center. Discussion of procedures for serving these clients. Suggested set aside a time for walk-ins only.

**GED Report**

Janice Hanlon reported on the score change from 150 to 145 that will take effect sometime around the first of May, 2016. She explained the lengthy process to implement this score change in Arkansas. 278 individuals that passed with a 145 as of the end of December.

**Other options**

Debbie Shelton/Yvonne Daugherty presented on the HiSet and opened the discussion with handouts and a powerpoint. HiSet will be aligned with common core by 2017.

**LEA Meetings (desired results)** Dr. Miles reported that 99% of the evaluations were excellent. Suggested to hold webinars instead of face-to-face.

**Managed enrollment (**testimonials from the field**)** Katheryn Rasure

Steve Clayton thanked Dr. Childers for attending and she took a few minutes to address the council

**Toured the adult education facility.**

**Day Two**

**Call to Order**

Chairman Steve Clayton called the meeting to order at 9:05am.

**Attendees**

*Members present:* Steve Clayton, Debbie Faubus-Kendrick, Gary Udouj, Bill Ritter, Marsha Taylor, Ben Aldama, Nancy Whitmire, Kathryn Rasure, Dorissa Kaufman, Richard Seymour,

State staff present: Dr. Trenia Miles, Janice Hanlon and Bridgett Bullard.

Guests present: Brenda Keisler.

***Reports***

**AAAAE** – We will have a meeting and elections at the state conference. *Debbie Faubus-Kendrick*

**AACAE** – Call for presenters is now available on the website; Theme: Racing Forward – Celebrating 50 years of Adult Education. Strands that will be available: literacy council, WAGE and possibly Digital Literacy. *Per Debbie Shelton/Debbie Faubus-Kendrick.*

**AALRC**- Handout with report; staff events, professional development that will be available; working on pd calendar for 2016-17; email Nancy with anything on your wish list; 50th anniversary luncheon September 21st at the Governor’s Mansion; GED vouchers can be requested from Alisha. *Marsha Taylor*

**WAGE** – Handout with report; New WAGE programs: Northwest Technical Institute and Ozarka; WAGE assessment: Arkansas NW Coop is completing the assessment re-write; Arkansas Workers for Tomorrow committee is currently working on guidelines; LTA training: submit names of those you might want to attend training; WAGE Trademark symbol must be used with all documents; Programs must not miss more than one WAGE meeting per state by-laws; WAGE spring planning meeting is April 21-22, 2016; WAGE recognition at the national level is being researched by Laura McNeel; Continue to send stories for the newsletter; June 3rd has been designated at Marketing Day. *Kathryn Rasure*

**ALC** – Annual conference is May 20th at the Clinton Library.

**State Office Report**- WIOA partners meeting is reschedules for May 23-24 in Hot Springs-tour of ACTI- send agenda items to Dr. Miles- 50th anniversary luncheon considering giving historical awards? Mini grants update there was only $200,000 available, the funds can be carried over to the next fiscal year;

Upcoming state staff retreat; program review every 5 years; RFP monitoring to make sure programs are following their RFP; software review committee to review all software we are using; data management information committee to find someone besides Benchmark; state is looking at common intake form for WIOA partners; financial literacy needs to be included in curriculum;

**Advisory Council Vice Chair Selection** – Steve announced that the executive committee recommends Bill Ritter to fill the position of vice-chair; Motion to accept recommendation Nancy Whitmire; second Richard Seymour. Motion passed unanimously. In January, Steve will step down as Chairperson due to medical issues and Bill will take over as the new chairperson.

Steve announced that Barbara Hamilton by absentee nominates Amy Sturdivant for Southwest Representative to replace Shannon Oglesby. Second Bill Ritter. Motion passed unanimously.

Also, need replacement for Cyrus Vance Southeast Representative. Dr. Miles made a motion to fill the position with Donnylle Hampton from Mid-South. Second Gary Udouj. Motion passed unanimously.

**Meeting Dates**

May 4th 9am to 12 AALRC

September 1-2 Jonesboro

November 17-18 Monticello

Motion to adjourn Gary Udouj. Second Ben Aldama. Motion passed unanimously.