SNAP(FOOD STAMP) E&T PROGRAM JOB SEARCH RECORD

Name	Social Security Number		
Week Beginning			
Monday – List all t	he contacts you made on Monday.		
1. Company/Busin	ess Teleph	one	
Type of Contact:		θ Picked up job application	
2. Company/Business		one	
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview		
3. Company/Business Telephone			
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview		
Tuesday – List all t	the contacts you made on Tuesday.		
1. Company/Busin	ess Teleph	one	
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview	10 11	
2. Company/Business Telephone			
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview		
3. Company/Business Telephone		one	
Type of Contact:		θ Picked up job application	
Wednesday - List all the contacts you made on Wednesday.			
1. Company/Busin	essTeleph	one	
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview	θ Picked up job application	
2. Company/Business Telephone			
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview	θ Turned in job application θ Other	
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview	θ Picked up job application	
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Thursday – <i>List all</i>	the contacts you made on Thursday.	
1 Company/Busi	ness Telephone	
Type of Contact:		θ Picked up job applicationθ Turned in job applicationθ Other
2. Company/Busin	ness Telephone	
Type of Contact:	 θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview 	θ Picked up job applicationθ Turned in job applicationθ Other
3. Company/Busin	ness Telephone	
	 θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview 	θ Picked up job applicationθ Turned in job applicationθ Other
Friday – List all th	e contacts you made on Friday	
1. Company/Busin	ness Telephone	
	 θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview 	θ Picked up job applicationθ Turned in job applicationθ Other
	ness Telephone	
Type of Contact:	θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview	θ Picked up job applicationθ Turned in job applicationθ Other
	ness Telephone	
Type of Contact:	 θ Telephone call to see if jobs were available θ Went in person to see if jobs were available θ Had job interview 	θ Picked up job applicationθ Turned in job applicationθ Other
	Job Search Results	
Were you hired	d by a company/business this week?	θ ΥΕЅ θ ΝΟ
1. If yes, write	e in the name of the company or business where you will be we	orking.
2. What is you	ur job status? θ Full-time θ Part-time θ Tempora	
	Transportation Cost	
	tion to do your job search furnished free of charge this week? estions below. Answering these questions will help DHS provi	θ YES θ NO de you with a reimbursement for your
If yes, how	ive your own vehicle to do your job search this week? many miles did you drive to do your job search? \$	θ ΥΕЅ θ ΝΟ
	e public transportation such as a bus or taxi to do your job sear much did you pay to ride public transportation to do your job	
Did you have	ve to pay a friend or neighbor to drive you to do your job search did you pay the friend or neighbor to drive you to do your job	ch this week? θ YES θ NO
SIGNATURE	DATE_	

INSTRUCTIONS

How you will use this form:

You will use this form to record your job search activity.

How to complete this form:

NOTE: We will enter your name and your social security number. We will enter Monday's date for the week during which you will be doing your job search. You will complete the rest of this form.

Each day that you look for a job:

- Enter the name of each company or business you contacted about a job.
- Enter each company or business' telephone number.
- Check one or more boxes to show us what kind of contact you made with that company or business. For example, if you went to a business in person to find out if jobs were available and turned in a job application while you were there, you would check both boxes.

At the end of the week you will complete "Job Search Results" on the back of the form. This will let us know if you found a job. You will also complete "Transportation Cost." This will help us know how much we can reimburse you for your transportation costs.

Sign and date the form and return it to:

Good luck!

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