



PROFESSIONAL DEVELOPMENT

JULY 1, 2022 -JUNE 30, 2023

Professional development hours listed are required for full-time AND part-time staff, except where otherwise noted.

ALL PROGRAM MEMBERS ANNUALLY	EVENT NAME & DATE
	<p>An Up-close View into the Impact of Diversity and Inclusion on Communities</p> <ul style="list-style-type: none"> July 29, 2022 – Session ID: 467707 <p>Making the Unconscious Conscious (self-paced)</p> <ul style="list-style-type: none"> Available via AR PBS Portal: https://learn.myarkansaspbs.org
	<p>Providing Excellent Customer Service in Adult Education</p> <ul style="list-style-type: none"> August 25, 2022, Session ID: 483528 September 21, 2022, Session ID: 482224 January 17, 2023, Session ID: 482227 <p>Providing WOW Customer Service in Adult Education (self-paced)</p> <ul style="list-style-type: none"> Available via AR PBS Portal: https://learn.myarkansaspbs.org

PROGRAM ADMINISTRATORS	EVENT NAME & DATE
	<p>LACES for Directors: Using Data to Drive Program Operations and Performance</p> <ul style="list-style-type: none"> August 24, 2022, Session ID: 484405 February 9, 2023, Session ID: 485837 February 22, 2023, Session ID: 495610
	<p>Adult Education New Director's Meeting – Required</p> <ul style="list-style-type: none"> TBD (only if needed)
	<p>Adult Education Administrator's Meeting – Required</p> <ul style="list-style-type: none"> September 15-16, 2022, Session ID: 485644 April 19-21, 2023, Session ID: 487276
	<p>Webgrants Training for Directors</p> <ul style="list-style-type: none"> *February 23, 2023, Session ID: 494734 & 494735 (*Postponed)
	<p>WIOA Partner's Meeting – Required</p> <ul style="list-style-type: none"> October 19-21, 2022

ELL 6 hours	EVENT NAME & DATE
	<p>ESL Institute</p> <ul style="list-style-type: none"> July 18-19, 2022, Session ID: 477400 July 20, 2022, Session ID: 477429 <p>ELLU</p> <ul style="list-style-type: none"> Available via the LINC'S Learning Portal - https://courses.lincs.ed.gov/

DATA MANAGEMENT SYSTEMS	EVENT NAME & DATE
	LACES Data Entry: Quality Over Quantity <ul style="list-style-type: none"> • August 10, 2022, Session ID: 483585 • February 16, 2023, Session ID: 483590
	LACES 101: Understanding the NRS Accountability Measures and Its Impact on Performance and Funding <ul style="list-style-type: none"> • September 8, 2022, Session ID: 484470 • January 25, 2023, Session ID: 485833
	LACES for Teachers: How NRS Reports Can Inform Instruction <ul style="list-style-type: none"> • August 3, 2022, Session ID: 479754 (Northwest Region) • August 17, 2022, Session ID: 484295 (Central Region) • August 30, 2022, Session ID: 485200 (Southeast Region) • September 27, 2022, Session ID: 486309 (Northwest Region) • November 8, 2022, Session ID: 485269 (Northeast Region) • November 29, 2022, Session ID 485186 (Southwest Region)
	LACES for Directors: Using Data to Drive Program Operations and Performance <ul style="list-style-type: none"> • October 25, 2022, Session ID: 484405 • February 9, 2023, Session ID: 485837 • February 22, 2023, Session ID: 495610

TECHNOLOGY	EVENT NAME & DATE
	Effectively Navigating Your escWeb Shoebox <ul style="list-style-type: none"> • October 11, 2022 Session ID: 485905 (Virtual via Zoom) • February 7, 2023 – Session ID: 485908
	Integrating Technology in the Classroom <ul style="list-style-type: none"> • Available via AR PBS Portal: https://learn.myarkansaspbs.org
	Distance Learning and Technology <ul style="list-style-type: none"> • LINCS Tutorials: https://lincs.ed.gov/keywords/distance-learning
	Canvas Basics <ul style="list-style-type: none"> • Canvas Webinar/Tutorial: https://aalrc.instructure.com/courses (self-paced)
	Basic Fundamentals in Excel <ul style="list-style-type: none"> • December 7, 2022, Session ID: 490719
	Intermediate Fundamentals in Excel <ul style="list-style-type: none"> • January 19, 2023, Session ID: 490772
	Digital Literacy Software Series – Aztec <ul style="list-style-type: none"> • February 2, 2023, Session IDs: 494669 & 494670

ASSESSMENT	EVENT NAME & DATE
	**TABE 11/12 – Required for assessment purposes <ul style="list-style-type: none"> • September 1, 2022 Session ID: 486202
	**CLAS-E – Required for assessment purposes <ul style="list-style-type: none"> • September 2, 2022, Session ID: 486226
	**Aztec aTutor for TABE <ul style="list-style-type: none"> • September 2, 2022, Session ID: 486662 **Visit the AALRC YouTube Channel for recordings: https://www.youtube.com/channel/UCpWTWwlQRURFnswK5WmDnOQ

EVENT NAME & DATE**Financial Literacy**

- September 13, 2022 Virtual via WebEx, Session ID: 485352
- September 22, 2022 Virtual via WebEx, Session ID: 485358
- September 27, 2022 Virtual via WebEx, Session ID: 485359
- March 8, 2023 Virtual via WebEx, Session ID: 485362
- March 14, 2023 Virtual via WebEx, Session ID: 485364
- March 28, 2023 Virtual via WebEx, Session ID: 485367

Distance Learning (*also listed under Technology tab)

- LINCS Tutorials – <https://lincs.ed.gov/keywords/distance-learning>

Human Trafficking

- Available through Arkansas Ideas (AETN): <https://ideaslms.aetn.org>

The Science of Reading (for new teachers who have not completed this series - See ACT 1063)

- Available through Arkansas Ideas (AETN): <https://ideaslms.aetn.org>

Using Brain Teasers & Puzzles: Breaking Down Math Fear and Anxiety in Adult Education Students

- September 23, 2022, Session ID: 484829

Teacher Summit 2022

- July 20, 2022 Combined Teacher Summit & ESL Institute, Session ID: 477429
- July 21 – 22, 2022, Session ID: 477415

Reasoning through Language Arts: Fearless Reading and Writing for HS Equivalency

- September 30, 2022, Session ID: 479242

Assisting Students in Overcoming Test Anxiety

- November 4, 2022, Session ID: 484916
- November 4, 2022, Session ID: 484922

Tools You Can Use: How Teacher Competencies, Evaluations, and professional Development Plans Can Impact Instruction and Learning

- February 1, 2023, Session ID: 484856

How to Administer and Interpret Career Assessments: Creating a Career Pathways for Students

- September 28, 2022, Session ID: 484842
- December 6, 2022, Session ID: 489518
- April 12, 2023, Session ID: 484845

Think Like an Employer: Current Resume Trends and Job Search Strategies for a 21st Century Workforce

- August 16, 2022, Session ID: 483532
- February 3, 2023, Session ID: 483533

Trauma-Informed Care

- January 13, 2023, Session IDs: 491529

What's Next? A Round Table Discussion: Helping Justice-Involved Individuals Navigate Next Steps before and after Release

- February 7, 2023, Session ID: 491624

Differentiation Makes a Difference: Supporting Students at all Stages

- February 9, 2023, Session IDs: 492885 and 492886

**SNAP E & T
COORDINATORS**

EVENT NAME & DATE

SNAP E & T Program Coordinator

- November 10, 2022, Session ID: 484993
- April 13, 2023, Session ID: 483527

SNAP E & T New Provider

- August 23-24, 2022, Session ID: 480824
- March 7-8, 2023, Session ID: 480826

**CAREER
DEVELOP-
MENT**

EVENT NAME & DATE

Facilitating Career Development/Career Service Provider Training (120 hours)

- September 7 – December 7, 2022

LEARNING DISABILITIES

EVENT NAME & DATE

LD: Foundations

- Opens September 12, 2022, Self-paced via LINCS & Canvas, Session ID: 484723
- Opens October 17, 2022, Self-paced via LINCS & Canvas, Session ID: 484768
- Opens November 17, 2022, Self-paced via LINCS & Canvas, Session ID: 484769
- Opens December 15, 2022, Self-paced via LINCS & Canvas, Session ID: 484770
- Opens January 26, 2023, Self-paced via LINCS & Canvas, Session ID: 493038
- Opens March 15, 2023, Self-paced via LINCS & Canvas, Session ID: 493040
- Opens May 9, 2023, Self-paced via LINCS & Canvas, Session ID: 493041

Confidentiality Compliance – Required for ALL Staff Once

- August 29, 2022, Self-paced via Canvas, Session ID: 485312
- September 26, 2022, Self-paced via Canvas, Session ID: 485317
- October 25, 2022, Self-paced via Canvas, Session ID: 485318
- November 29, 2022, Self-paced via Canvas, Session ID: 485319
- January 24, 2023, Self-paced via Canvas, Session ID: 492944
- February 24, 2023, Self-paced via Canvas, Session ID: 492945
- March 17, 2023, Self-paced via Canvas, Session ID: 492947
- April 25, 2023, Self-paced via Canvas, Session ID: 492948

LD: Applications

- August 24, 2022, Session ID: 483644 (AR PBS-Conway)
- September 16, 2022, Session ID: 484767 (Virtual via Zoom)
- November 30, 2022, Session ID: 484818 (Virtual via Zoom)
- Available via AR PBS Portal: <https://learn.myarkansaspbs.org/login>


LD: Comprehensive

- November 18, 2022, Session ID: 484857
- December 2, 2022, Session ID: 484859
- March 31, 2023, Session ID: 494188
- May 17, 2023, Session ID: 494190

ADA Coordinator

- October 18, 2022, Session ID: 486182
- March 17, 2023, Session IDs: 494211 & 494212

WORKPLACE	EVENT NAME & DATE
	WAGE™ 101: How to Navigate the WAGE™ Level I Workforce Preparation Curriculum in Canvas <ul style="list-style-type: none"> September 20, 2022, Session ID: 481979
	WAGE™ 201: How to Navigate the WAGE™ Level II Industry Specific Curriculum Training Program in Canvas <ul style="list-style-type: none"> November 15, 2022, Session ID: 482014

INSTRUCTIONAL SOFTWARE	EVENT NAME & DATE
	Rosetta Stone – Engage I: Effective Language Instruction Recording available at: <ul style="list-style-type: none"> https://youtu.be/QieUaG2DvR4
	Rosetta Stone Online Tutorials, Resources, and Best Practices available at: <ul style="list-style-type: none"> https://support.rosettastone.com/s/article/resources-for-teachers?language=en_US
	Burlington English Access On-demand Trainings at: <ul style="list-style-type: none"> https://vimeo.com/708745030/2f979c7e0b
	Aztec Essentials <ul style="list-style-type: none"> September 1, 2022, Session ID: 486659 Access Trainings and Webinars at: <ul style="list-style-type: none"> https://www.aztecsoftware.com/training-and-webinars/
	

ADED AMERI-CORPS	EVENT NAME & DATE
	Site Supervisor Training <ul style="list-style-type: none"> August 22, 2022, Session ID: 485337

OTHER	EVENT NAME & DATE
	Canvas Basics and Tutorials <ul style="list-style-type: none"> https://aalrc.instructure.com/enroll/NWAK36
	AALRC YouTube Channel <ul style="list-style-type: none"> https://www.youtube.com/channel/UCpWTWwIQRURFnsWk5WmDnOQ Access various recorded trainings posted on the YouTube Channel.

Professional development hours listed are required for full-time AND part-time staff, except where otherwise noted.

Program faculty and staff are to check with their program director to verify attendance requirements and event registration procedures. If accommodations are needed, or if a registrant has dietary restrictions and food/beverages are provided at an event, please contact AALRC as soon as you register.

REGIONAL AND NATIONAL CONFERENCES

Events listed below are professional development opportunities related to adult education, but are not organized through Arkansas Adult Education. Contact the event provider for registration details and to inquire about event specifics.

Date	Event	Location
October 26 - 28, 2022	AACAE – Arkansas Association for Continuing Adult Education	Little Rock, AR
April 2 - 5, 2023	COABE – Coalition on Adult Basic Education	Atlanta, GA
November 14, 2022	Fall ARKTESOL Conference	Hot Springs, AR

ADDITIONAL INFORMATION

Contact AALRC Staff for Additional Event Information

Contact Information	Arkansas Adult Learning Resource Center
501-907-2490 1-800-832-6242 marsha@aalrc.org	Marsha Taylor, Director
shelia@aalrc.org	Dr. Shelia Wilkerson, Professional Development Coordinator
wendy@aalrc.org	Wendy Bryant, Learning Disabilities and Online Learning Coordinator

The Arkansas Adult Learning Resource Center ensures equitable access and participation in federally funded Title II programs and meets the requirements of Section 427 of the General Education Provisions Act (GEPA). In addition, The AALRC will ensure equitable access and participation in Adult Education activities conducted with federal adult education funds.

Participants should contact the AALRC at 1-800-832-6242 or info@aalrc.org regarding any special needs required during training, such as accessibility, special equipment, learning needs or dietary restrictions.

Staff	Hours Required	Professional Development Course Name
All	2	Diversity
All	2	Confidentiality (once over span of employment)
All	2	Customer Service
Administrators		Fall and Spring Administrator's Meetings
		WIOA Fall and Spring Partner's Meetings
		Budget Training
		LACES for Director's
		New Director's Orientation (if applicable)
Instructors	12	Content Area Taught
	3	New Teacher Orientation
	3 every 2 years	Financial Literacy
	3 every 2 years	Digital Literacy
	3 every 2 years	Integrating Technology in the Classroom
	Once at hire, then every other year	Learning Disabilities (LD): Applications
	Once at hire, then every 3 years (F/T time staff only)	LD: Comprehensive
	Once at hire	LD: Foundations
	1	Human Trafficking
	2 beginning in 2017/2018, then every 4 th year	Child Maltreatment Mandated Reporter
	2 beginning in 2018-2019, then every 4 th year	Parental Involvement
	2 beginning in 2019-2020, then every 4 th year	Teen Suicide Awareness and Prevention
	ELL/ESL Instructors	12
SNAP E & T Coordinators		Civil Rights History (Provided through DHS)
	2	Child Maltreatment Mandated Reporter
	120	Career Development Facilitator (CDF)/Career Service Provider (CSP)
TANF Coordinators	120	Career Development Facilitator (CDF)/Career Service Provider (CSP)
Career Coaches	120	Career Development Facilitator (CDF)/Career Service Provider (CSP)
ADA Coordinators	2	ADA Coordinator's Training
	Once at hire, then every other year	LD: Applications
	Once at hire	LD: Foundations
	Once at hire, then every 3 years (F/T time staff only)	LD: Comprehensive
For Assessment Purposes	These trainings will be made available:	TABE 11 and 12 TABE CLAS-E BEST Literacy BEST Plus

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