



TO: Adult Education and Literacy Council Directors  
FROM : Dr. Shelia Wilkerson, Professional Development Coordinator  
DATE: May 21, 2024  
SUBJECT: Professional Development/Training Opportunity

The Arkansas Adult Learning Resource Center (AALRC) is pleased to announce the following workshop(s):

**2024 TEACHER SUMMIT**  
**Session ID: 521437**

The 2024 Teacher Summit is scheduled for **July 17-19, 2024** from 10:00 a.m. – 4:00 p.m. beginning on day one and 8:30 a.m. – 4:00 p.m. on subsequent days. **The meeting will be held at the Embassy Suites, 11301 Financial Centre Parkway, Little Rock, Arkansas.**

This training will combine topics relative to **ALL** teachers (ABE, Lower-Level ABE, ESL, and Corrections), including exploring a systematic approach to using content, instructional processes, and products or assessments of learning outcomes that ensure success for learners with varying backgrounds, levels, and needs. Participants will be exposed to various strategies and tasks that can be easily integrated into classroom lessons and curricula.

Adult education funded participants will be reimbursed according to state travel guidelines (refer to Program Memo ADED 23-06 for full Travel Policy Guidelines). Only one car per 4 participants can receive mileage reimbursement unless prior written authorization from Dr. Trenia Miles, Director, Division of Workforce Services, Adult Education Section, has been obtained. For 1-day trainings, participants must live or work (whichever is closer) 150 miles or more from Little Rock in order to receive lodging reimbursement for the night before. Total maximum lodging reimbursement per night is \$107 plus tax. Participants must submit an original signed hotel receipt for reimbursement. This year, attendees' lodging costs (**standard room rate plus taxes ONLY**) will be direct billed to the AALRC. However, it may be necessary to present a credit card when checking in, for any incidentals. **To make hotel reservations, click the following link: <https://www.hilton.com/en/attend-my-event/aalrcteachersummit2024/>.** Please make your reservation **BEFORE JUNE 19, 2024**. Please let them know you are with the AALRC.

**Registration is open!** You may register for the training using this link - [http://www.escweb.net/ar\\_esc](http://www.escweb.net/ar_esc).

*The Arkansas Adult Learning Resource Center ensures equitable access and participation in federally funded Title II programs and meets the requirements of Section 427 of the General Education Provisions Act (GEPA). Participants should contact the AALRC at 1-800-832-6242 or [info@aalrc.org](mailto:info@aalrc.org) regarding any special needs required during training, such as accessibility needs, special equipment needs, learning needs and dietary restrictions. In addition, The AALRC will ensure equitable access and participation in Adult Education activities conducted with federal adult education funds.*