

New Distance Learning Certification Requirements

Digital literacy is an essential skill employers want to see in their employees. The ability to understand basic technology, research independently online, use collaboration tools, teach others about technology, and adapt to changing technologies are skills adult learners need for success in the workplace. The Distance Learning Certification has been updated and is designed to help instructors integrate technology into the curriculum and expand access to adult education services through distance learning.

This process will replace the former certification process and is required of *all* Adult Education instructors and course designers regardless of any previous certification in Distance Learning prior to June 2023. This change will ensure that all instructors and course designers have the same essential knowledge and skills to use Canvas effectively. The required certification courses will be offered through the Arkansas Adult Learning Resource Center (AALRC). Participants must register for the sessions by clicking this link http://www.escweb.net/ar_esc and entering the session ID listed below. The AALRC contact is Dr. Shelia Wilkerson at shelia@aalrc.org.

New Distance Learning Certification Requirements

All Adult Education instructors and course designers must complete the new Distance Learning Certification process by June 30, 2025. After completing each course, you will receive professional development credits from the AALRC.

Distance Learning Certification:

1. Successful completion of the “**Canvas Basics Course**” (self-paced online). Participants must complete a summative assessment at the end of the course with an 80% or better to receive a certificate of completion. Credit: Four (4) hours of professional development.
2. Successful completion of the “**Growing with Canvas**” course (self-paced online). Credit: Six (6) hours of professional development.
3. Successful completion of the “**Distance Learning and Technology**” certification training (self-paced online). Participants must score 80% or better on coursework and the final exam to receive a certificate of completion. Credit: Six (6) hours of professional development.

After completing the **1) Canvas Basics**, **2) Growing with Canvas**, and **3) Distance Learning and Technology** training courses with acceptable passing scores, instructors will be awarded a certificate of completion with the designation of “*Certified Arkansas Adult Education Distance Learning Instructor.*”

Instructors and course designers who do not complete the Distance Learning Certification by June 30, 2025, will not be certified.

Canvas Basics Session ID:

Session ID: 525897--April 1, 2024– June 30, 2025 (self-paced online). You will have until June 30, 2025, to complete the course. Course instructions will be emailed after registration.

Growing with Canvas Session ID:

Session ID: 524097--April 1, 2024– June 30, 2025 (self-paced online). You will have until June 30, 2025, to complete the course. Course instructions will be emailed after registration.

Distance Learning and Technology Certification Training Session IDs:

Session ID: 538471—August 19, 2024-December 31, 2024 (self-paced online). Registration opens August 8, 2024, and closes August 16, 2024. You will have until June 30, 2025, to complete the course. Course instructions will be emailed after registration.

Session ID: 538476—January 21–March 31, 2025 (self-paced online). Registration opens January 6, 2025, and closes January 17, 2025. You will have until June 30, 2025, to complete the course. Course instructions will be emailed after registration.

Session ID: 538477—April 21-June 30, 2025 (self-paced online). Registration opens April 7, 2025, and closes April 18, 2025. You will have until June 30, 2025, to complete the course. Course instructions will be emailed after registration.

Please direct questions or requests for additional information to Ashan Hampton, Distance Learning Coordinator at ashan.hampton@arkansas.gov.