



ARKANSAS ADULT LEARNING
ResourceCenter

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TO: Adult Education and Literacy Council Directors
FROM: Dr. Shelia Wilkerson, Professional Development Coordinator
DATE: December 9, 2024
SUBJECT: Professional Development/Training Opportunity

The Arkansas Adult Learning Resource Center (AALRC) is pleased to announce the following workshop:

**Leveraging AI in Adult Education (AALRC)
Session ID: 544748 ■ February 27, 2025**

This training is scheduled for February 27, 2025 from 9:00 a.m. – 4:00 p.m., at the AALRC. Attendees may valet park in the building parking deck and the AALRC will validate. For directions to the AALRC and a listing of nearby hotels, click here: <https://aalrc.org/contact-us/>. Dr. Lane Freeman and Dr. Trent Mohrbutter, are the presenters.

This full-day professional development session will equip educators with tools to integrate generative AI into teaching. This training is split into two parts. Part 1 introduces AI fundamentals, ethical considerations, and hands-on activities for designing AI-assisted learning assessments. Part 2 focuses on applying instructional strategies with AI, covering prompt writing, lesson design, and using AI to enhance feedback. By the end, participants will have a toolbox of AI-enhanced instructional strategies and a personalized action plan for implementation in their educational settings

Adult education funded participants will be reimbursed according to state travel guidelines (refer to Program Memo ADED 24-05 for full Travel Policy Guidelines). Local programs will be reimbursed mileage for one vehicle per four (4) participants and a second vehicle when more than four (4) attend an approved meeting, without advanced written permission from the Director of Adult Education. For 1-day trainings, participants must live or work (whichever is closer) 150 miles or more from meeting location in order to receive lodging reimbursement for the night before. Total maximum lodging reimbursement per night is \$110 plus tax. Participants must submit an original signed hotel receipt for reimbursement. **Registration is open! Click here to register: http://www.escweb.net/ar_esc.**

The Arkansas Adult Learning Resource Center ensures equitable access and participation in federally funded Title II programs and meets the requirements of Section 427 of the General Education Provisions Act (GEPA). Participants should contact the AALRC at 1-800-832-6242 or info@aalrc.org regarding any special needs required during training, such as accessibility needs, special equipment needs, learning needs and dietary restrictions. In addition, The AALRC will ensure equitable access and participation in Adult Education activities conducted with federal adult education funds.