



ARKANSAS ADULT LEARNING  
**ResourceCenter**

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TO: Adult Education and Literacy Council Directors  
FROM: Dr. Shelia Wilkerson, Professional Development Coordinator  
DATE: January 31, 2025  
SUBJECT: Professional Development/Training Opportunity

The Arkansas Adult Learning Resource Center (AALRC) is pleased to announce the following workshop:

**Effectively Navigating Your *escWeb* Shoebox  
February 21, 2025 ■ Session ID: 533912 (Zoom)**

The workshop is scheduled for Friday, February 21, 2025 from 9:00 a.m. – 10:00 a.m. Dr. Shelia Wilkerson and Rob Pollan, with the AALRC, are the presenters.

This workshop is designed for employees who have no knowledge of how to use their Shoebox (*escWorks*) or just for those who may need a refresher on how to cancel a registration or how to consolidate Shoebox accounts from past employers. Learn why it is important to modify an existing Shoebox account, rather than create a new one and why Shoebox accounts should ALWAYS list your work email address as the primary email. Information on these topics, as well as hands-on demonstrations on how to register for training sessions, how and when to cancel a registration, how to retrieve a record of trainings attended, how to locate relevant training information (i.e., description, trainers, and zoom link), and how to update your *escWeb* Shoebox account settings, will be covered.

**All registrants will receive an email confirmation, generated through *escWeb*, that will provide the **zoom login information**.** Please read the entire email and save the zoom information to your calendar for easy access on the day of the training.

You may register using this link: [http://www.escweb.net/ar\\_esc](http://www.escweb.net/ar_esc). **Registration is open!**

*The Arkansas Adult Learning Resource Center ensures equitable access and participation in federally funded Title II programs and meets the requirements of Section 427 of the General Education Provisions Act (GEPA). Participants should contact the AALRC at 1-800-832-6242 or [info@aalrc.org](mailto:info@aalrc.org) regarding any special needs required during training, such as accessibility needs, special equipment needs, learning needs and dietary restrictions. In addition, The AALRC will ensure equitable access and participation in Adult Education activities conducted with federal adult education funds.*