



ARKANSAS ADULT LEARNING  
**ResourceCenter**

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TO: Adult Education and Literacy Council Directors

FROM: Wendy Bryant, Learning and Development Administrator

## **TPM Series: Language to Livelihood — Teaching WAGE Level 1 for English Language Learners**

**Date: August 26**

**Location: AALRC**

**Session ID: 563526**

During this session, we will delve into the course syllabus and prerequisites for completing the WAGE Level 1 course tailored for English Language Learners. Attendees will receive valuable insights by analyzing course materials for Beginner, Intermediate, and Advanced student levels.

In addition, we will provide instructions on how to use the TABE CLAS-E C/D for placement and to understand student instructional needs. The training will include hands-on exercises for navigating the content, such as teaching utilizing academic software, Burlington English, and other educational resources for career exploration, job search, and resume writing.

Attendees will gain knowledge for delivering the WAGE components:

- Career Exploration
- Digital Literacy
- Employability Skills
- Financial Literacy

**NOTE:** Adult education funded participants will be reimbursed according to state travel guidelines (refer to Program Memo ADED 24-05 for full Travel Policy Guidelines). Only one car per 4 participants can receive mileage reimbursement unless prior written authorization from Dr. Trenia Miles, Director, Workforce Connections, Adult Education Office, has been obtained. For 1-day trainings, participants must live or work (whichever is closer) 150 miles or more from Little Rock to receive lodging reimbursement for the night before. Total maximum lodging reimbursement per night is \$110 plus tax. Participants must submit an original signed hotel receipt for reimbursement.

The Arkansas Adult Learning Resource Center ensures equitable access and participation in federally funded Title II programs and meets the requirements of Section 427 of the General Education Provisions Act (GEPA). Participants should contact the AALRC at 1-800-832-6242 or [info@aalrc.org](mailto:info@aalrc.org) regarding any special needs required during training, such as accessibility, equipment, learning, and dietary restrictions. In addition, the AALRC will ensure equitable access and participation in Adult Education activities conducted with federal adult education funds.